

A002 EXECUTIVE COMMITTEE OF THE AMERICAN SOCIETY OF AGRONOMY

A. Status: Standing Committee

B. Composition and Tenure:

The ASA Executive Committee consists of the President, the President-Elect, and the immediate Past President of ASA. Officers must hold the Active membership category or another category having the same privileges of Active membership (Emeritus, Sustaining, Certification).

C. Functions:

1. To assume the duties and responsibilities specified in the ASA Bylaws. Between meetings of the Board of Directors, the Executive committee shall have power to act for the Board of Directors.
2. To hold meetings as needed throughout the year. The Executive Committee may issue directives and transact electronically regarding Society business matters as it deems appropriate during the year. Minutes from Executive Committee and Board of Directors meetings are posted at <https://www.agronomy.org/committee/minutes>
3. To give due consideration to the strategic plan and organization of the Society, as well as to current operations. The Executive Committee takes action on recommendations resulting from these deliberations or presents the recommendations to the Board of Directors, as appropriate.
4. Serves as the Honorary Membership Selection Committee.
5. ASA will pay expenses for officers to attend Executive Committee and Board of Director meetings, and other meetings, where the individual is performing official duties on behalf of the Society. This includes the Society's Annual Meeting.

D. President's Responsibilities:

The ASA President:

1. Schedules all regular meetings of the Executive Committee, and any special meetings that may be required for transaction of Society business, in coordination with the Chief Executive Officer.
2. Serves as presiding officer at all Executive Committee meetings. In his/her absence, the Past President functions in that capacity.
3. Draws up the agenda for Executive Committee meetings, in cooperation with the Chief Executive Officer.
4. Takes to the Executive Committee pertinent recommendations received from members or Boards or Committees of the Society that are intended for action by the Executive Committee.
5. Implements actions approved by the Executive Committee.
6. Reports all actions taken by the Executive Committee to the ASA Board of Directors for its information and its action if needed.
7. Authorizes the President-Elect to review, correct, and approve the minutes of the Executive Committee meetings, as organized and submitted by the Chief Executive Officer.