

## **A432.2 AGRONOMIC EDUCATION AND EXTENSION AWARD COMMITTEE**

A. Status: Special Committee

B. Composition and Tenure:

The Committee consists of the Chair plus six members.

The term of office for members is two years.

The Chair serves for one year.

C. Functions:

1. To encourage nominations for this award.
2. To become familiar with the Guidelines and Procedures for this award and to be responsible that all nominations fulfill the required criteria of eligibility for the award.
3. To evaluate nominations and to select from among those nominated the most outstanding nominee for the award.

D. Procedure:

1. The ASA Headquarters Office distributes the nominations to the Committee members and advises them of the scoring or ranking procedure to be followed. The Chair transmits any special instructions to members.
2. The Chair of A432.2 submits an annual report as requested by the Society.

E. Presidential Responsibilities:

The ASA President:

1. Appoints new members to replace those whose terms expire and appoints the Chair of the Committee.
2. Cooperates with the Committee in its activities, as appropriate or in response to need.
3. Notifies the Committee directly of all deadlines on award selection, annual report, etc.
4. Receives and takes action directly, or by referring to ASA Executive Committee and/or Board of Directors, as appropriate, all suggestions and/or recommendations for action from the Committee.

F. Description of Award:

The Agronomic Education and Extension Award recognizes excellence in education and/or extension. The award consists of a certificate, a complimentary ticket to the award ceremony, and \$2,000.

G. Award Criteria:

Excellence in education and/or extension performance as evidenced by demonstrated abilities or traits may

include but are not limited to:

- (a) Innovations developed and used successfully.
- (b) Communicate ideas clearly.
- (c) Influence client attitudes.
- (d) Motivate change in client or audience action.
- (e) Innovative or unique approaches to encourage learning by students.
- (f) Performance by graduates.
- (g) Student-teacher interactions/classroom skills as evidenced by student and peer evaluations and by motivation and maturation of students.
- (h) Recognition of accomplishments as a classroom teacher by department, college, university, or other professional group.
- (i) Educational contributions outside the university classroom.

H. Format for Nominations:

A format guide, approved by the Board of Directors or Executive Committee, is issued each year. The Chair and committee members may review it on the ASA awards webpage at [www.agronomy.org/awards](http://www.agronomy.org/awards) .

I. Eligibility of Nominations:

Nominations for this award are accepted only from individual active members of the ASA. Members of the Executive Committee and members of the award committee are not eligible to submit nominations.

J. Eligibility of Nominees:

Membership in the Society is not required for this award.

K. Team Nominations:

Nomination of a team is acceptable, provided the following criteria are met: (a) at least one member of the team is an agronomist; (b) where other disciplines are represented on the team, the agronomist must have contributed 50% or more to the team effort; (c) only publications where all team members are authors, or honors and awards received by the team, may be listed; individual efforts must be omitted from the team nomination.

L. Scoring or Ranking Procedure:

The Chair and each member of the committee receive copies of each nomination. Using the award criteria as guidelines, each member ranks the nominees in order from 1 to n (the number of nominees). Each member's ranking is conveyed in writing to the Chair, who totals the points received by each nominee. The award recipient is the nominee receiving the lowest score. The Chair may vote in all selection ballots, but the Chair's selections must be made before seeing the selection of the other members. The award need not be presented in a given year if it is judged that the nominees do not meet the criteria.

M. Evaluation:

1. The emphasis will be on the individual's educational innovations or unique approaches developed and used

successfully to encourage learning.

2. Demonstrated ability (a) to communicate ideas clearly, (b) to influence attitudes, (c) to motivate change in audience action.

3. Educational skills as evidenced by peer and student evaluations.

4. Recognition of educational accomplishments by department, college, university, or other professional awards.

M. Revising Guidelines or Procedures:

The award committee may recommend changes or revisions relative to criteria, description, selection process of recipients, etc., for this award. All recommendations must be approved by the ASA Board of Directors or Executive Committee before said recommendations may be implemented. It is preferable to submit recommendations through the Society Awards Chair; however, recommendations may be submitted through the President or directly to the Board of Directors or Executive Committee.

N. Ties and a Deadlocked Committee:

1. The Award Committee is expected to make every effort to break tie votes.

2. If the Award Committee cannot break the tie vote, the Award Committee Chair shall vote to break the tie.