

A441 FELLOWS SELECTION COMMITTEE

A. Status: Standing Committee

B. Composition and Tenure:

The Committee consists of the Chair plus 12 members. Appointees to the Fellows Committee must be approved by the ASA Executive Committee

The term of office for members is two years. The composition of the Committee should represent the breadth of subject areas in the Society.

The ASA Past President serves as Chair of A441, with a term of one year.

C. Functions:

1. To encourage nominations for these awards.
2. To become familiar with the Guidelines and Procedures for this award and to be responsible that all nominations fulfill the required criteria of eligibility for the award.
3. To evaluate nominations and to select from among those nominated the most outstanding nominees for the awards. (The number of Fellow chosen each year is equivalent to 0.3% of the ASA membership for that year.)

D. Procedure:

1. The ASA Headquarters Office distributes the nominations to the Committee members and advises them of the scoring or ranking procedure to be followed. The Chair transmits any special instructions to members.
2. The Chair of A441 reports the results of the Committee's selection process to the ASA President and Chief Executive Officer. (Members selected for the award of Fellow must be approved by a majority vote of the ASA Executive Committee.)
3. The Chair of A441 presents the award at the annual awards presentation function. The Headquarters Office provides the statement to be read at the presentation.
4. The Chair of A441 submits an annual report as requested by the Society.

E. Presidential Responsibilities:

The ASA President:

1. Appoints new members to replace those whose terms expire.
2. Cooperates with the Committee in its activities, as appropriate or in response to need.
3. Notifies the Committee directly or via the General Awards Chair of all deadlines on award selection, annual report, etc.
4. Receives and takes action directly, or by referring to the ASA Executive Committee and/or Board of

Directors, as appropriate, all suggestions and/or recommendations for action from the Committee.

F. Description of Award:

Fellows are members who have been elected to fellowship because their professional records and services to the society and the profession warrant special recognition. To be eligible for nomination to fellowship, an individual must hold the active membership category or another membership category having the same privileges as active membership as specified in Article IV and must have been a member in one of those membership categories for a total of at least 7 years.

Nominations to fellowship may be made only by active members or those holding membership categories with the same privileges as active membership as specified in Article IV. Not more than 0.3% of the active members may be elected to fellowship in any one year. (ASA Bylaws, Article V, Section 1)

The award consists of a certificate and a complimentary ticket to the awards presentation.

G. Award Criteria:

The primary criteria for selecting recipients for this honor are based on the nominee's personal achievements, recognition, and service, and his/her professional achievements in the areas of teaching, extension education, agronomic service, and administration.

H. Format for Nominations:

A format guide, approved by the Board of Directors or Executive Committee, is issued each year. The Chair and Committee members shall receive a copy of this guide at the time it is issued from Headquarters.

I. Eligibility of Nominations:

Nominations may be made by any member holding the ASA active membership category or another ASA membership category having the same privileges as active membership, except members of the ASA Fellows Selection Committee and ASA Executive Committee. Likewise, members of the ASA Fellows Committee and the ASA Executive Committee are not eligible to provide support letters for nominees. A given ASA member may nominate no more than two persons for Fellow in a given year.

J. Eligibility of Nominees:

Nominees must be members holding the ASA active membership category or another ASA membership category having the same privileges as active membership, at the time of their nomination and must have been a member in one of these membership categories for a total of at least 7 years.

K. Team Nominations:

Nominations of teams are not accepted for the ASA Fellow Award.

L. Scoring or Ranking Procedure:

The scoring procedure is to allot a maximum of 15 points to a nominee's personal achievements, a maximum of 50 points to the nominee's professional achievements, and a maximum of 15 points to achievements as evidenced by the nominator's letter and the nominee's professional publications, a maximum of 10 points for the letters of support, and a maximum of 10 points for service to ASA. As per Executive Committee action of 1-2 August 1990, ranking shall be through the mean-rank method of nominees over all judges designating all rankings as equal, for those rankings with a higher number than twice the number to be elected in a given year, e.g. if 10 people can be elected for the year, the first 20 nominees will be ranked 1 thru 20 with the rest of the

nominees receiving a rank of 21.

M. Revising Guidelines or Procedures:

The award committee may recommend changes or revisions relative to criteria, description, selection process of recipients, etc., for this award. All recommendations must be approved by the ASA Board of Directors or Executive Committee before said recommendations may be implemented.